SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT. SUKHRAM NAGE COLLEGE NAGRI

GOVERNMENT SUKHRAM NAGE COLLEGE NAGRI VILLAGE-CHIPALI,
BLOCK-NAGRI DISTRICT-DHAMTARI(C.G.) - 493778
493778
www.gcnagri.ac.in

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

About the Institute "The college emblem bears a line 'Rite Gyananah Muktih" from Upanishad which means, without knowledge liberation is not possible. Knowledge is the sole tool to attain the final liberation in one's life. This reflects wonderful teachings from our Vedic literature which is the exponent for mental and intellectual independence. This concept is one of the precious gifts bestowed upon us by the Upanishad. The ultimate motto of the institution is based upon the above concept which helps to comprehend the subjective knowledge and shape up the personalities of the students of the institution"

Govt. Sukhram Nage college is the only college in the tribal notified Nagri Block providing quality education to the students of the region hailing mostly from remote rural, tribal, educationally and economically backward area. The Institute came into existence on 4th September 1984 with the under graduate course B.A. In subsequent years many more courses were added i.e., B.Com. in 1986, B.Sc. in 1987 , M.A. History in 1997, M.A. Hindi in 2005. To pay tribute to Shree Sukhram Nage, the famous freedom fighter of this area, the college was rechristened as Govt. Sukhram Nage College by the state Govt. on 13th June 2008. As per decision of IQAC and demand raised by the student union, post-graduate diploma in computer applications (PGDCA) , Geography as a new subject at undergraduate level and new PG courses in Sociology and Political Science were initiated from the session 2016-17, 2017-18 and 2018-19 respectively. In 2018-19 and 2019-20 the number of seats were increased in PGDCA (30 to 40) and Geography (30 to 60) respectively. The college is a co-ed college with majority of students belonging to SC/ST/OBC/BPL category. The institution is fully aware of its prime responsibility of mentoring these students by providing quality in education to empower these students and motivate them by maintaining balance between tradition and modernity, blending skill oriented courses with traditional ones.

Apart from providing value based education and learning, the college strives hard to provide friendly atmosphere for over-all grooming and development of students by various co-curricular and extra-curricular activities .

Vision

To provide quality education to create a zeal among the students of this remote tribal belt to join hands for overall improvement of the society through excellence in education and research. The value based education is the need of the hour, the institution aims to serve as a valuable resource for the country by producing intellectually capable, responsible citizens catering to the overall growth of the country.

Mission

In order to translate the vision into reality our mission is as follows:

- To adopt a teaching-learning technique conducive to the pursuit of knowledge enhancement, skill

development and achieving excellence in higher education.
- To nurture self and community development by educating the students about socio-economic issues, religious harmony, cleanliness, environment and human rights by curricular and co-curricular activities.
- To provide quality education to the students belonging to the remote, educationally and economically backward, rural and tribal notified area.
- Synergistic contribution to the society through value added service.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college follows near perfect academic discipline
- The college has a dedicated faculty and highly efficient support staff
- The college has a lush green environment friendly campus of 5.75 Acres
- The infrastructural supportofferedbythe Collegetostudents is adequate. The college has its own building with all basic amenities (New block constructed and inaugurated in 2017) supportive to good learning environment.
- The NSS wing of the College have been very active and have participated with great enthusiasm in activities like blood donation, health awareness survey, de addiction and literacy programmes etc.
- The college campus is secured with CCTV camera surveillance system.
- The college has Radio Frequencyinternet connectivity, adequate labs, library and internet connectivity through LAN and Wi-Fi.
- One class room and seminar hall is equipped with ICT enabled teaching learning facilities.
- Facility of indoor and outdoor games .
- Strong community service through student participation and NSS activities.
- Supportive JBS, local administration and society.

Institutional Weakness

- Lack of space will certainly affect the infrastructural development in future, which will be a major obstruction in starting new courses and creating adequate space for research activities. There is also a Paucity of land in the immediate surroundings which can be acquired for the development of the college.
- The ICT facility available in the college needs improvement
- Laboratories need augmentation
- The number of publications by the faculty needs improvement
- The teacher-taught ratio needs improvement
- Vacant posts of regular teachers in majority of subjects, sports officer, librarian and support staff
- Absence of PG courses in science subjects.
- Lack of research activities.
- The alumni association is not active
- Lack of proper library services.
- Lack of canteen and inadequate cycle stand facility
- The college being situated in a remote rural area, lack of continuous power supply, internet and telephonic connectivity is a big issue

Institutional Opportunity

- The level of academic excellence which the College has acquired makes it possible for our students to get entry into renowned higher education institutes of the state. The College has to devise mechanisms for translating this potential into a reality.
- The new learning methods require greater competence in soft skills among students. The College has to develop necessary technical and infrastructural resources to take this to a higher level.
- The vision of the College makes it imperative to engage in socially relevant programmes such as organising voluntary blood donation camps, AIDS awareness programmes, and cleanliness awareness programmes. The College proposes to ensure students' greater participation in these activities.
- As an affiliated college, the college cannot start new courses on its own. Every year the state Govt. starts new courses in various disciplines, the college has to play a proactive role to get these courses to give better opportunities to the students of the region.

Institutional Challenge

- How to create more space within the campus is one of the major challenges that the college has to deal with a sense of urgency for expansion in future.
- The college has to play a proactive role to fill up the teaching and non-teaching vacancies.
- Preparing students for competing at national level by improving their language proficiency and personality development
- To inculcate good communication abilities (Hindi & English) in students of tribal area.
- To improve ICT infrastructure and internet connectivity.
- To develop, support and nurture research outlook in faculty and students.
- To provide better and cost effective performance in all the aspects of institute's management.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college provides free accessibility to education and equal opportunity to all sections of society without any discrimination of caste, creed or economic status. The college incorporates UGC/ Pt. Ravishankar Shukla University Raipur, Chhattisgarh Government guidelines for developing and restructuring the curriculum. The institution monitors and evaluates the quality of its education and enrichment programmes through Internal Quality Assurance Cell (IQAC), Planning and Evaluation Board and Janbhagidari Samiti. Apart from regular UG and PG courses a post graduate diploma in Computer Applications (PGDCA) have also been introduced to provide academic flexibility to the students. Some faculties are members of the board of studies, College Development Council and academic council of the affiliating university and autonomous colleges. Use of ICT tools are encouraged for teaching and learning. The cross cutting issues such as gender, climate change, environment education, human values, ICT are integrated in to the syllabus in a number of subjects. Talks and lectures of eminent speakers are organised to train and create awareness amongst students. The college formally as well as informally obtains feedback from staff members, students, alumni, parents, academic peers and community by conducting meetings, college functions, seminars, workshops, discourses etc.

Teaching-learning and Evaluation

The college is the only college situated in a tribal notified area of Nagri Block. Since its inception, the college has grown slowly but steadily and has earned a reputation for good academic atmosphere that draws aspirants not only from the local urban but also from the remote rural and forest areas spread over in a radius of 20 Km. The college ensures complete transparency in the admission process. The process of admission, number of seats for various courses and all other relevant information is clearly mentioned in the prospectus and the college website. The admission is given strictly as per the norms declared by the government. The students are selected on merit cum basis depending upon the number of seats available for various courses. Reservation policy for admission process is strictly followed. The college is consistently striving to introduce and update students with the latest changing trends in education. Apart from routine ICT based teaching techniques, the college has introduced a new page in its website to upload lecture notes on important topics by the faculty members. The college library is in the process of automation. Some teaching faculties are engaged in research activities and attend workshops, seminars, conferences etc. The college has also developed a feedback mechanism for the evaluation of teachers by students for improving the quality of the teaching-learning process.

Research, Innovations and Extension

The college is in constant pursuit of developing scientific temper and research culture. Being an undergraduate college, the research facilities available in the college are inadequate. The college promotes research culture and it takes initiatives to motivate the faculty for their academic enhancement. Faculty is also encouraged to organize and attend National and International Conferences and Workshops to get acquainted with recent trends in their respective fields. The institute is engaged in activities which inculcate social and moral responsibility among the students. Extension and outreach activities are planned and executed by the college keeping in mind the overall curricula of the students. The NSS unit of the college is very much active in initiating extension activities like, awareness camps, cleanliness drives and SVEEP (Systematic Voters' Education and Electoral Participation) programs.

Infrastructure and Learning Resources

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

The institution has adequate infrastructural facility with 20 well equipped and ventilated classrooms, 04 science laboratories and one computer laboratory with 20 computers, a seminar hall with ICT facilities, playground, and equipment as per curricular needs and moderate sports equipment. Constant efforts are made to get the latest infrastructure facilities through grants received from UGC/State government and other agencies. The college has a library with more than 20000 books and reading room facilities. Library automation is under process. College has LAN and Wi -fi connectivity. The college has RF internet connectivity which overcomes the slow internet speed and frequent cable problems. The institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of the facilities.

Student Support and Progression

In order to provide support to the economically weaker and physically challenged students, the college offers a number of scholarships to the students under various Govt. schemes. Approximately 70-75% of the students are provided financial assistance from state government, central government and other agencies. Special coaching is provided to slow and advanced learners and Divyangjan. The college organizes sports, games, cultural and

extracurricular activities for the students. The career guidance cell of the college trains the students for the job market. Keeping in view the job market the college has introduced skill development courses. The college has an anti- ragging committee governed by the senior staff members of the college.

Governance, Leadership and Management

The primary aim of the college is to give quality education. In order to fulfill this vision into reality our mission is to create a teaching–learning environment and research attitude conducive to the pursuit of higher knowledge. Since it is a   government college, all plans and policies are formed as per government rules. Several committees i.e. IQAC, planning and evaluation board, etc have been constituted for proper implementation of existing courses and to conceive and conceptualize new plans and policies to maintain and improve the qualitative standards of the college. The college pays attention to groom leadership in faculty as well as students by encouraging them to organize and participate in seminars, workshops, conferences and training programmes. Non teaching staff is encouraged for computer literacy and other training programmes. A number of opportunities are provided to groom the students such as NSS, sports and other curricular and co-curricular activities. Latest teaching methods: ICT based teaching facility is available. The college has a moderate library with more than 20000 books and INFLIBNET membership. Important lecture notes are also uploaded in the college website. The institution gets financial support from the State Govt, UGC and CGCOST.

Institutional Values and Best Practices

The college emblem bears a line 'Rite Gyannah Muktih' from Upanishad, which means, without knowledge liberation is not possible. Knowledge is the sole tool to attain the ultimate liberation in one's life. This reflects wonderful teachings from our Vedic literature which is the exponent for mental and intellectual independence. This concept is one of the precious gifts bestowed upon by the Upanishad. The ultimate motto of the institution is based upon the above concept which helps to comprehend the subjective knowledge and shape up the personalities of the students of the institution.

Govt. S.N. College is the only government institution in this tribal Block, providing quality education, academic leadership and awareness through various innovative practices. The students are sensitized about the grave need to conserve energy; tips on water and electricity conservation are given to students for the purpose. Proper water facility is ensured in the college premises. Several innovations have been introduced during the last four years. In the form of Upgradation in Academic Ambience, Infrastructural Facilities, Emphasis on ICT in Teaching and Learning, Innovative strategies in governance and leadership have created a positive impact on the   functioning of the college. Out of the two best practices adopted by the college, one is- **EMPOWERING GIRLS IN TRIBAL AREA THROUGH EDUCATION** All Curricular, Co-curricular, Extra-curricular activities are planned and directed in this regard. **SOCIAL SERVICE THROUGH NSS** is another best practice of this institution.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. SUKHRAM NAGE COLLEGE NAGRI
Address	Government Sukhram Nage College Nagri Village-Chipali, Block-Nagri District-Dhamtari(C.G.) - 493778
City	NAGRI
State	Chhattisgarh
Pin	493778
Website	www.gcnagri.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Amitabh Banerjee	07700-251218	9425510098	-	gcnagri@gmail.com
IQAC / CIQA coordinator	Manoj kumar Sharma	07700-9826555026	9826555026	-	sharmanagri@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	04-09-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	19-12-1991	View Document
12B of UGC	01-03-1992	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Sukhram Nage College Nagri Village-Chipali, Block-Nagri District-Dhamtari(C.G.) - 493778	Tribal	5.75	10000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	HIGHER SECONDARY	English,Hindi	120	120
UG	BSc,Science	36	HIGHER SECONDARY	English,Hindi	30	30
UG	BCom,Commerce	36	HIGHER SECONDARY	English,Hindi	120	56
UG	BA,Arts	36	HIGHER SECONDARY	Hindi	240	236
UG	BA,Arts	36	HIGHER SECONDARY	Hindi	60	59
PG	MA,Arts	24	GRADUATION	Hindi	30	11
PG	MA,Arts	24	GRADUATION	Hindi	30	16
PG	MA,Arts	24	GRAUDATION	Hindi	50	8
PG	MA,Arts	24	GRADUATION	Hindi	50	2
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	12	GRADUATION	English,Hindi	40	40

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4				0				14
Recruited	1	3	0	4	0	0	0	0	11	3	0	14
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				1
Recruited	0	0	0	0	0	0	0	0	0	1	0	1
Yet to Recruit				0				0				0

	Non-Teaching Staff			
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				14
Recruited	7	1	0	8
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	4	0	0	4

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	3	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	4	0	11

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	14	0	0	0	14
	Female	26	0	0	0	26
	Others	0	0	0	0	0
UG	Male	418	0	0	0	418
	Female	677	0	0	0	677
	Others	0	0	0	0	0
PG	Male	22	0	0	0	22
	Female	42	0	0	0	42
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	34	32	32	38
	Female	36	37	40	46
	Others	0	0	0	0
ST	Male	167	153	195	233
	Female	265	305	313	374
	Others	0	0	0	0
OBC	Male	158	151	177	158
	Female	206	223	248	291
	Others	0	0	0	0
General	Male	10	14	17	20
	Female	24	19	27	28
	Others	0	0	0	0
Others	Male	0	1	3	5
	Female	3	3	6	6
	Others	0	0	0	0
Total		903	938	1058	1199

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 10

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	8	7	6	6

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1058	938	904	945	834

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
470	415	390	372	372

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
193	161	209	154	147

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	8	7	5	5

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
17	16	15	15	15

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 20

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
17.1206188	30.5497135	126.5556425	42.371522	49.98383

Number of computers

Response: 15

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college deploys action plans for effective implementation of the curriculum in the following ways:

- The institution follows syllabus of the affiliating university; Pt. Ravishankar Shukla University, Raipur.
- On institution level the syllabus for each subject & paper is distributed (Syllabus Break-up)
- According to the syllabus breakup class-room management is prepared & followed.
- To ensure timely completion of prescribed syllabus, periodiccheck, feedback is taken and correction is ensured.
- College has adequate classrooms and laboratories to ensure smooth conduction of teaching/learning programmes.
- Vaccant posts of teaching staff is filled by guest lecturers as per norms prescribed from State Govt.
- Periodical checking of student performances and feedback followed by corrective measures is focus of the curriculum delivery system.
- The main thrust (or key point) of this system is to create a learning friendly environment

- The course content is split into two terms in the semester system. i.e. (July- November and January - May) where as in annual system the course content is divided into one term i.e. the month of July - February, keeping in mind the convenience of the learners. It is ensured that teachers move from easy to difficult, familiar to unfamiliar and at a pace that is easy for learners to maintain.

- At the beginning of each session, an academic calendar of the college is prepared on the basis of academic calendar of university and then heads of departments, in consultation with their faculty members, prepare departmental time table, discuss curriculum and schedule an academic calendar before the commencement of the session.

- Every teacher draws his/her own teaching plan broadly taking into consideration the ability of students.
- A copy of the syllabus is provided to the teachers for ready reference. It is also uploaded in the college website.
- Relevant books are also recommended by the teachers to the students along with the prescribed syllabus.
- Besides the class tests, two mid-term exams are also conducted.

- Parent- Teacher meetings are held in the respective department.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 1

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 106.06

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	2	1	1

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 40

1.2.1.1 How many new courses are introduced within the last five years

Response: 4

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 2.27

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
40	40	30	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

a. Description of Courses which address various issues

- The college offers various value-added courses/enrichment programmes to provide students a kind

of education that enables and empowers them for a secure and bright future.

- The objective of all the academic programmes and activities of the college is to groom students in a manner that they become morally strong, professionally sound and socially responsible and competent enough to meet the challenges of the academic spheres.
- The institute identifies the need of integration of various issues of contemporary importance into curriculum in accordance with the parent university syllabus.
- The syllabus of affiliating university does include various topics of importance like environmental protection & human values in compulsory paper EVS in UG year-I, Gender equality issues in Hindi literature, History and Sociology courses and so on.
- Students are also kept abreast in these topics by teacher who use contemporary examples to describe a topic.
- Institute also organizes various interaction sessions with well known persons in the field of communication and welfare activities.
- The college also has a unit of Red Cross Society which organizes various social welfare programmes. For instance, the college Red Cross Unit organises health check-up camps during the course of NSS annual camp and blood donation camps in the college campus annually.

b. List of core courses

- B.A. – 3 Year undergraduate degree courses (Annual System)
- B.Sc. - 3 Year undergraduate degree courses (Annual System)
- B.Com. - 3 Year under graduate degree courses (Annual System)
- M.A. (Hindi) – 2 years post graduate degree course (04 Semesters)
- M.A. (History) – 2 years post graduate degree course (04 Semesters)
- M.A. (Sociology) – 2 years post graduate degree course (04 Semesters)
- M.A. (Political Science) – 2 years post graduate degree course (04 Semesters)
- PGDCA – 1 Year Post graduate diploma in Computer Applications (02 Semesters)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B.Any 3 of the above

File Description	Document
Any additional information	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 74.35

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
541	514	480	452	451

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
740	680	640	610	610

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
470	415	390	372	372

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Initiative for students (Advance and Slow learners)

- The student population in college belongs to diverse social/cultural and economical background. Very high percentage of students come from small villages and belong to SC/ST/OBC/BPL category
- The modification of curriculum delivery methods based on students' needs start with identification and management of students. A family like environment has been created to monitor the progress of slow as well as advanced learners. To identify students of various learning ability teachers pay attention to their class work, participation, assessment and attendance.

- Students performing poorly in assessment works (home work, class-tests, term examinations etc.) or regularly absent are consulted and motivated to perform better. Guidance and proper training are provided to such students.
- Daily classroom interaction, unit test and seminar presentation enables the teachers to identify the advance learners. Advance learners are trained to improve their subjective knowledge as well as general awareness and language proficiency. The students of this tribal belt are full of potentials but are very shy and introvert by nature. It needs special efforts to groom their body language and overall personality to match their counterparts at state and national levels. Participating in NSS activities improves their personality in a very natural manner.
- Special books of more advanced level are recommended to them. Liberal library facilities are allowed to advanced learners.
- To make learning student centric, a number of clubs and committees have been constituted so that

students realize their fullest potential to achieve their aim.

- Various lectures, workshops, seminars, conferences, character building camps, Jan-Chetna rallies and the training programmes are organised to impart life skills, and knowledge- management skills.
- The college pools all its resources and raises special funds to provide latest teaching/learning aids along with the reading material to the needy students.
- The evaluation processes of internal examinations are student- friendly and fully transparent.
- To provide equal attention to each learner, class room teaching is focused to be interactive and as per academic calendar. For this teachers use differentiated instructions and encourage participative learning.
- Students are encouraged to learn time management and focus in subject enrichment and exam oriented study throughout the year.
- Since majority of students are from Hindi medium schools, it is an uphill task to inculcate English speaking and writing abilities through practice sessions.
- Students are motivated to learn problem solving, writing & elucidating and time management during exams.
- Special coaching classes are organised to remove their doubts and difficulties.
- Advanced learners are given exclusive guidance to pursue their interests in fields like research, UPSC, State PSC, NET, SET and various competitive exams. However, our faculties are available beyond the classroom hours for guiding both slow as well as advanced learners.

2.2.2 Student - Full time teacher ratio

Response: 132.25

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.38

2.2.3.1 Number of differently abled students on rolls

Response: 4

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student Centric Teaching

At Govt. S.N. college Nagri, students have always been the centre of all its academic and co-academic endeavors. All possible efforts are taken to ensure their fullest growth and development in a safe and congenial environment. Right from the time a student enters the portals of the college, he/she is guided, counselled, inspired, motivated, corrected and channelized in the best possible manner. Admission Guidance Cell, Career Counselling Cell, Guidance Cell, remedial classes, concessions, scholarships, awards, incentives, special classes and infrastructure of good standards are meant to groom them and prepare them for the job market as morally upright, socially responsible, and professionally sound human resource.

The measures taken in this regard are depicted below :

- The institute practices various student centric technique to develop independent learning and self-directed problem solving skills.
- Student needs are identified and understood by way of participative class room teaching and testing. The focus is to learn by doing which is enhanced and supported by participative learning.
- In science streams, demonstration, lab and project work are used to enhance learning experience. In Arts & Humanities contemporary examples and day to day examples are supplemented with concepts and facts. Apart from this, students also participate in workshops, problem solving sessions, Q & A sessions and group discussions arranged on regular basis.
- Along with curricular activities students are encouraged to participate in extra curricular activities, sports and outdoor activities which give ample opportunities to supplement learning and personality development.
- To make learning student centric, a number of clubs and committees have been constituted so that the students realize their fullest potential to achieve their aim.
- Various lectures, workshops, seminars, conferences, character building camps, Jan-Chetna rallies and the training programmes are organised to impart life skills, knowledge- management skills.
- The college pools all its resources and raises special funds to provide latest teaching/learning aids along with the reading material to the needy students.

The evaluation processes of internal examinations are student- friendly and fully transparent.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 62.5

2.3.2.1 Number of teachers using ICT

Response: 5

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 211.6

2.3.3.1 Number of mentors

Response: 5

2.3.4 Innovation and creativity in teaching-learning

Response:

Creativity & Innovation in teaching-

- Teach students where to look do not tell what to see.
- Students are encouraged to learn problem solving through examples and practice sessions. Teaching is focused in two parts – Subject Oriented and Examination oriented.
- Development of articulation abilities and answer writing abilities and speaking abilities through various tests and activities.
- Curriculum teaching is aided with real world examples. Concept learning and understanding is enhanced by the same.
- Along with the conventional teaching, ICT based teaching is also practiced in some subjects.
- Student-centric teaching-learning process has been introduced
- Transparent and student friendly environment
- In science subjects, concepts are elaborated and illustrated in the laboratory by way of experiments as per syllabi.
- To make teaching / learning effective and enjoyable, a combination of traditional and innovative methods is practiced, depending on the requirement of the subject and the mental ability of the learners and making changes according to the latest developments in respective subjects.
- **Teaching Plan** - Each department prepares its own teaching plan. The syllabus is discussed and distributed amongst the faculty members in the departmental meetings. Later, every teacher draws his/her teaching plan, broadly taking into consideration, the ability of his/her students and the academic calendar. A teaching diary is maintained which is checked by head of the department and principal of the institution. Time table is prepared and displayed on the notice board.
- **Evaluation Blue Print** - To evaluate the performance of students, oral and written class tests are taken on monthly basis or at the end of the chapters or units. Besides these class tests, mid-term tests are conducted. Towards the end of each session/semester, seminars, projects, theory and practical examinations are conducted.
- **Network Resource** – Free internet facility is available to students trough wi fi network
- **Use of ICT** - Latest teaching aids, such as DLP, computer, and PowerPoint presentations are used for class room teaching and seminar presentations. E-resources like e-PG Pathshala, e_Gyankosh and lecture notes are shared with the students. The college has INFLIBNET membership also which can be accessed by students and staff members of the college to get the advantage of e-resources available in INFLIBNET.
- **New Courses** – Post Graduate Diploma in Computer Applications (PGDCA) and a new subject Geography at first degree level and M.A. in Sociology and Political Science have been initiated to give more option to the students.
- **Co-curricular Practices** - Guest lectures, introduction with higher learner models, graphs, charts, and interactive sessions are a regular feature of many activities organised by the college. The institute ensures the quality of its teaching with introduction of innovative methods. Teachers employ collaboration to assess student's abilities to work as a team, leadership skills, or presentation abilities by conducting group projects and discussions etc.

- **Upgradation of Library** - The college library has more than 20000 books. Online resources like N-list journal are also subscribed by the college.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 42.08

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 15.71

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	2	0	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	

2.4.3 Teaching experience per full time teacher in number of years

Response: 2.63

2.4.3.1 Total experience of full-time teachers

Response: 21

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Reforms in continuous internal evaluation

- As per the directives of the State Govt. & affiliating university the college engages in continuous internal evaluation through sessional exams and class tests.
- The college follows directives of affiliating university on the matter of internal evaluation.
- The process of internal evaluation is well planned and document. Periodicity is 2 per session
- The question paper is set by respective subject teachers in tune with the trend of university main examination pattern.
- After each test result is analysed and students are provided with feedback to improve their performance. The result forms the basis for classifying students in various focus groups.
- The aims of internal evaluation system are-

  - Providing students a preview of university and competitive examination pattern.
  - Identifying students as slow or advance learners.

- ○ Providing students an opportunity to test their skills in understanding/writing university question papers.
- ○ Identifying the weakness of the students in terms of language proficiency, content of answer, presentation etc. and guide them to attain perfection.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Measures of transparency & robustness in internal exam-

- **Evaluation mechanism**

To ensure that the stakeholders of the institution especially students and faculty members are aware of the evaluation processes, the institution takes the following measures:

- The evaluation methods are communicated through the Prospectus, college website Notice Board and through announcements in the class rooms. Details are also available in the university website.
- In the beginning of the session, orientation program is conducted in which all information related to exams and evaluation is narrated to the students.
- The progress of the students is monitored by teachers through class tests, written assignments, oral tests, group discussions and interactive sessions.
- Exam result analysis is done by the college. Corrective measures are taken to improve the overall teaching and learning ambience.

- **Evaluation Reforms**

The institution follows all instructions as per University Guidelines:-

- As per the affiliating university, the Under Graduate courses follow annual system. I and II term examinations are conducted to acquaint the students about the university examination pattern.
- The PG courses follow semester system. Assignments-based internal assessment is taken in all P.G. courses.
- Results are analyzed by respective departments
- Students are allowed to observe their answer books under the supervision of the subject teacher.
- **Effective implementation of Evaluation Reforms**

The institution follows the guidelines of affiliating university. The institution ensures effective implementation of the evaluation reforms of the university and those initiated by the institution on its own through Internal Quality Assurance Cell (IQAC) and Quality Assurance Cell (QAC).

- **Assessment Approaches**

The following formative and summative evaluation approaches are adopted at curricular, co-curricular and extra-curricular front to measure student achievement:

1**. Curricular front:**

- Special tests for advanced and slow learners are arranged.
- Assignments-based internal assessment is taken in some PG courses.
- Unit tests and Term examinations are conducted for Undergraduate classes.
- Internal assessment tests in each semester are conducted in all postgraduate classes and PGDCA.
- Seminars and assignment based assessment for all PG classes and PGDCA.

2. Co-curricular front (debates, elocution, quiz):

On the Co-curricular front debates, elocution, quiz and other competitions are conducted.

3. Extra-curricular front

Various sports and cultural activities are organized:

- Sports trials are conducted and selected students are trained to represent the college team.
- Students have excelled in various competitions and have won cash prizes and trophies in NSS/Sports activities.

To ensure rigor and transparency in the internal assessment, the college keeps record of projects assessed internally for two years for any review if ever sought. Internal assessment is of 20 marks each (PG Courses). Ten marks are allotted for seminar and ten marks are given for unit tests. Apart from proficiency in subject, attendance, behavioral aspects, independent learning and communication skills etc. are also taken care of while marking the internal assessment. On demand the students are allowed to see their answer books and note the deficiencies as mentioned by the subject teacher. Similar procedure is adapted for the UG classes' term examinations. The answer books of meritorious students are exhibited for students of PG courses.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Description of mechanism to deal with examination related grievances-

- Exam related grievance are dealt with case by case basis by a redressal committee constituted for the purpose
- All grievances related to internal examinations are dealt by respective subject teachers. Focus is to provide feedback and correction of mistakes and train the students for university examination.
- Grievance related to university exams are forwarded to affiliating university through proper channel. In this course the HEI works as a bridge between university and student.
- Every grievance is treated with care and due importance. The students are provided with complete guidance and support in this regard.
- Grievance redressal procedure is understood as an important function of the institute and it is executed with due care and diligence.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Adherence to Academic calendar-

- The institute follows academic calendar prescribed by-

  ○ Affiliating university
  ○ Department of higher education.

- The institute strives to adhere to the prescribed academic calendar with timely execution of activities as prescribed in thereof.
- The deviations of abrasions from calendar are discussed upon in staff meeting and suggestions/instruction for improvements are made.
- Any adjustment required in academic calendar is made after informing the authorities mentioned above and done only to provide students vital opportunities for learning opportunities, social activities and exposure.
- Academic calendar in brief-

  ○ Admission process
  ○ Orientation programmes
  ○ Student union election/nomination
  ○ Sessional tests/Term examinations
  ○ NSS camps & related activities.
  ○ Extracurricular activities & sports
  ○ Cultural programmes
  ○ Annual day celebrations
  ○ Supplementary & Annual examinations
  ○ Any other activity (Prescribed by apex authorities)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The respective course outcomes are outlined by concerned faculty members and are approved by academic council of the institution

The communication of course objectives is initiated in the initial classes of respective subject when the subject teacher explains and discuss the syllabus of the subject. The focus of discussion in on the learning aspects of each course and the outcome of learning

Students are also exposed to the various aspects of a course (prerequisite, concepts, theoretical and practical aspects) and also the outcome of learning is elucidated.

Communication of course objectives also include application of various concepts in practical (for science subjects) and in economy and social environment (in humanities subjects)

The Course outcomes are refreshed and corrected as and when need, for instance change in syllabus or change in any topic of the subject.

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The attainment of Course Outcome is measured through continuous evaluation of students. For this the concerned teacher , after completion of a particular topic, conducts a discussion in which the level of understanding of topic is gained. In next step the students are evaluated through assignments, quizzes and tests for the specific topic.

The ultimate check of attainment of objectives is through mid-term and sessional exams (Conducted by HEI) and then the final exam (conducted by affiliating university). Similarly for practical subject , the concerned students are prepared for the exam by carefully monitoring them during practical sessions. In each step the faculty provides feedback to students so as to improve the performance and understanding of the course.

As for the attainment of programme outcome, it can be stated that the percentage is increasing , which is evident by increasing number of students in PG classes and more and more students are following further studies after graduation. As for the PG courses, the effect is also positive in older courses. For newly introduced courses , it remains to be seen after graduation of maiden batch.

2.6.3 Average pass percentage of Students

Response: 84.19

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 181

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 215

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 12.5

3.1.2.1 Number of teachers recognised as research guides

Response: 1

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 10

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Initiative for creation and transfer of knowledge

- Teachers are encouraged to pursue research work – Prof. Aswini Kumar Dhruw (Hindi) and Prof. P.S. Sonsantha (Economics) were awarded with Ph.D. degrees on 31.07.2016 and 22.07.2017 respectively. Two more teachers Prof. Manoj Kumar Sharma (Commerce) and Prof. Jayesh Karanjgaonkar (Mathematics) are on the verge of submitting their thesis. Teachers are also encouraged to participate and present research papers in National and International conferences.
- Prof. Amitabh Banerjee, Principal, has presented a research paper in the International conference organized in Dhaka Bangladesh and ANTALIA, TURKEY in the year 2014.
- College organizes National Mathematics day and National Science day annually. These events were sponsored by Chhattisgarh Council for Science and Technology on two consecutive years. The subject experts of national and international repute are invited on such occasions to present talks and converse with the students for knowledge upgradation. Various competitions are also organized on such occasions.
- It is mandatory for P.G. and PGDCA students to present a talk in each semester, based on their syllabus as apart of internal assessment examination.
- PGDCA students have to prepare and present a working project individually.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 3.18

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	6	3	6	3

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.21

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	0	3

File Description	Document
List books and chapters in edited volumes / books published	**View Document**

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Extension Activities (NSS and Red -Cross Society)

The institution is committed to give affordable education to all sections of society irrespective of caste, creed or religion. The institution provides quality and accessible education and is engaged in activities which inculcate social and moral responsibility among the students. Furthermore, students are also exposed to various Red Cross and NSS camps and training programmes to improve their personality and mature as responsible citizens of the society.

The college provides best student award at UG and PG level to encourage and ensure student's involvement in academic and various social activities. Head of the departments, the NSS officer and the camp leaders and class representatives track the involvement of students. Various camps and examinations at NSS level also serve in tracking students' involvement in social service. More than 62% of our students are female and we believe that if a women is educated a family is educated, hence we always look forward to inculcate moral virtues and feeling of responsibility in the students by way of various social activities, which are frequently organized by the college.

At the time of admission, coordinator of the NSS unit details the students about the activities conducted under ISR. The orientation program held by the college for newcomers, at the start of the session motivates the students to participate in these activities. The faculty creates awareness among the students about the benefits of extracurricular activities

Various programmes conducted by the departments, the NSS unit and Red Cross Society of the college ensures social justice and empowerment of students belonging to under-privileged and vulnerable sections of the society. Some of such activities conducted by the college are as follows:

Name of the activity	Organizing unit/agency /collaborating agency	Year of the activity	Number of teachers participated in such activities	
One Day Workshop & Training Program Under State Level Disaster Cell	Indian Red Cross Society Dist.-Dhamtari (Chhatisgarh)	30-11-2017	5	
Student Awareness Program in Tobacco Control Mission	Office of CMHO District Hospital Dhamtari NCDC Cell	30-11-2017	5	
One Day Interaction Program on	Chhatisgarh States Aids	01-12-2017	13	

World Aids Day	Control Agency & District Hospital Dhamtari (C.G.)			

N.S.S. Camps

Date	Place	Teachers+Staff Involved	Number of students atten	
26-11-2019 to 02-12-2019	Pharsiyan	5 (4+1)	70	
17-11-2017 to 23-11-2017	Podagaon	5 (4+1)	85	
23-11-2016 to 29-11-2016	Barbandha	5 (4+1)	70	
21-11-2015 to 27-11-2015	Ghotgaon	3 (3+1)	68	
03-12-2014 to 09-12-2014	Umargaon	4 (3+1)	65	
06-12-2013 to 12-12-2013	Rajpur	5 (4+1)	66	
BLOOD DONATION CAMPS				
2015-16	November 2015			
2016-17	December 2016			
2017-18	November 2017			
2018-19	November 2018			
Cleanliness drives				
HEI organizes cleanliness drives in adopted village chhipli, Community health center Nagri & college months of September, October & November through NSS & social activities groups				

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 5

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 11

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	5	2	2	1

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 2.01

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	23	31	20	10

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Infrastructural facilities available in the college

1. **Class rooms**

The college has two teaching blocks. The old block has 15 class rooms with a seating capacity of 30 to 60 studentsand the new block has 05 big class rooms including one seminar hall with a seating capacity of 80 to 150 students. The class rooms are well lit, ventilated and have adequate seating arrangements and are equipped with good quality green boards.

- The college has 05 laboratories with moderate facilities. All basic science labs are constantly augmented as per syllabi and availability of funds. To be prepared for any inadvertent situation, the laboratories are also provided with fire fighting equipment.

The college has 15 computers with LAN and internet facilities and with licensed OS. Another 10 computers are proposed to be purchased in the current session. Adequate ICT facilities are available in the college for teaching and learning.

1.

The college library (equipped with N-List) is available for the students and staff members. Other online databases such as SCOPUS can be availed by the faculty through affiliating University. Apart from these, faculty can search online scientific database providers and browse through an array of sites made available by the INFLIBNET e-Resources section. Each and every faculty of our institution has a personal ID and password in order to access all the e-resources available through INFLIBNET.

The college library has 21000 reference and text books and it is divided into 4 sections – Student section, News Paper section, Reading room and Storage. The e-resources are made available to the students in the computer laboratory once the practical classes are over.

The footfall of library is encouraging with the following details-

Session	Footfall
2014-15	2805
2015-16	2624
2016-17	2893
2017-18	2474
2018-19	2569

Graph showing trends of library footfall (Refer to attached PDF)

Remark – The college administration was worried about the down trend in the above chart. It has been analysed and two possible reasons for the same has been underlined –

1. Easy access to the e-resources
2. There is a change in the book issuing pattern, in recent years the students have a tendency of keeping the books for longer duration instead of the earlier practice of frequent library visit.

1. **Computing equipment**

The college has 15 computers, 05 monochrome printers, 01 Color printer and 02 photocopiers.

1. The entire college building is equipped with wired and wi-fi networking. The students are provided with free internet facility through this network. As per the state Govt. **SKY** (Sanchar Kranti Yojana) scheme, all the students of the college will be provided with Smart Phones during the session 2018-19. The college proposes to issue individual UId and PW to the regular students of the college to enable them to login to the college network and get the access to the e-resources available in INFLIBNET, e-PG Pathshala, e_Gyankosh etc.
2. **Health and Hygiene**
   - Fresh and pure water supply by 04 water coolers attached with Aqua-guard UV water purifiers.
   - Hygienic and clean washrooms.

File Description	Document
Any additional information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Facilities available for:-

1. **Curricular and co-curricular activities**

- The college has 20 class rooms with seating capacity of 30-150 students, provided with table, chairs, green magnetic boards, adequate lights and fans.
- There is a seminar hall with ICT facility.
- Library with 21000 books.
- Photocopy facility is available for students on demand.
- Book bank facility for SC/ST students.
- Facility of N-list journals for all students and teachers.
-
- Computer
- Five laboratories with adequate modern facilities Botany lab is equipped with advance tissue-culture lab and a herbarium of indigenous plants. In Zoology lab there is a museum of insect

species.
- Administrative section.

1. **Extra curricular activities -** Sports, NSS, Red Cross and Cultural activities

The sports department has basic sports equipment and conducts a number of

indoor and outdoor games as detailed below -

- Indoor Game Facilities: Chess, Carrom, Badminton (Open Court). (Men and women)
- Outdoor Game facilities - Kabaddi, Kho-kho, Volley ball, cricket, Throw and jump events, Track and field events. (Men and women)

- **College has a well established and functional NSS unit, RED Cross Unit and SVEEP Unit.** These units act enthusiastically in social services and various community engaging practices in local area and nearby villages.
- **Plantation Programs**The college is surrounded by forest hence the students are well aware of the importance of environment protection. Extra efforts have been taken by the college to create environment consciousness amongst students. One major step in this regard is the extensive plantation programmes organized by NSS unit of the college in the last four years. Plantation is encouraged by all departments to increase greenery and reduce carbon emission effects. The college unit of NSS regularly conduct plantation programmes in collaboration with the forest department and the college Janbhagidari samiti (JBS).
- **Cleanliness Drives**

The college students actively participate in cleanliness programs organised by the college. Apart from the cleaning of the college premises, the cleanliness drives are organised in the village adopted by the college as well as in other rural and urban areas. During NSS camp also the cadets organize various programs to sensitize the people about cleanliness for their health and hygiene.

- **Cultural Activities**

The college being in a tribal notified area, the cultural heritage of the college is deeply influenced by the local tribal culture. The students of the college actively participate in cultural presentations of the college functions especially in NSS camps and annual prize distribution ceremony which are witnessed by a very large audience.

Infrastructural Facilities available for Sports and Cultural Activities

Details	Area	Year of est.	Uses
Sports Ground	52743 ft2	2008	Annual Sports : Throw, Jump, Race and team events, Annual Day – Prize distribution and cultural events
Indoor Games (Room)	904 ft2	2008	
Open Stage – I	252 ft2	2008	Events with small

Open Stage – II	870 ft2		gatherings, Oath Ceremonies etc.
Covered Stage	475 ft2	2018	Annual Day – Prize distribution and cultural events
Seminar Hall	1808 ft2	2017	Organisation of Seminar, curricular and co-curricular activities

File Description	Document
Any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 10

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 02

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 21.41

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2	5	100	0	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is automated using integrated library management system

Library is partially automated, with more than 21000 books record is available in digital format. The complete automation of the library is under process. The subject wise books available in the library has been uploaded in the college website. The Catalouging of books with title, author, subject, publication etc. is in process, which will ultimately help in software based automation of library. The preparation of optimized software , within budget is also in plans of further improvement of library facility.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The Library has many old books on various subjects in science and humanities. Specifically the collection of hindi literature books is of great importance. The students of M.A. in Hindi and History are benefitted by rare and old literature books.

Similarly the library has subscription of various books on competitive examinations, perodicals and employment news papers. Collection of knowledge enhancing books , books for competitive examinations, General knowledge and exam preparation is also growing YoY.

Similarly collection of of dictionaries , books on computer science and IT is also included to library in previous years.

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.25

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.2	2.92	1.61	0.83	0.68

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 6.1

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 65

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Items	Details	Date	Remark
No. of computers	15		

No. of Printers	5			
No. of LCD/DLP	3			
LAN	The college Campus is connected via Local Area Networking	2014-15	Principal Chamber, room, NSS room, C	
Internet	4 Mbps Broad Band Connection	2014-15	Free Internet facilit members through L	
Wi Fi	The campus got WiFi connectivity (Services provided by the state agency CHiPS)	2015-16	Free Internet facilit members through W	
Updation of Internet	10 Mbps Broad Band Connection	2017-18	After a long admi broad band connect MBPS	
RF Connectivity	Wireless connectivity provided by BSNL	2017-18	The distance of BSNL exchange is frequent problem o regulation. As a r (RF) connectivity w the college is internet connectivit area.	

File Description	Document
Any additional information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 70.53

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 25.88

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
6.64169	16.69548	6.52691	8.26162	5.64233

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<u>View Document</u>

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The policy of the institution for creation and enhancement of infrastructure and its maintenance to facilitate effective teaching and learning is chalked out by the planning and evaluation board, comprising of principal and heads of departments. Keeping in view the current dynamics of effective teaching and learning as per the demands of various courses, the planning and evaluation board and IQAC makes a policy to create and update the existing infrastructure. The infrastructural facilities are reviewed periodically for upgradation and maintenance.

The policy is implemented by various departments as per the decision taken by the Planning and Evaluation Board. All civil works are undertaken by building committee with the help of public works department (PWD) of state government. These committees coordinate between various departmental requirements and government departments like CSEB, PWD, BSNL etc. Constant efforts are made to get the latest infrastructural facilities from all kinds of resources like UGC,RUSA,SF Courses state government and other agencies. All purchases are monitored by the purchase committee strictly adhering to UGC/state government purchase rules.

The institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of the facilities. During last four years, a number of infrastructural facilities have been added:

- Being a government college, the maintenance of building is done by the public works department. The college has spent Rs. 31200 (Thirty One thousand two hundred only) From UGC general development fund during the 12th five year plan for maintenance of equipment.
- The electronic equipment are maintained through AMC and on call basis
- The examination form forwarding fees, received from the affiliating universityis utilized for maintenance of furniture, light fittings etc.
- Maintenance of equipment and computers is done through special allocation of UGC, Janbhagidari, self-finance fund.
- Janbhagidari funds have been used for the purchase of furniture and computers.
- From time to time, the state government provides grants for the purchase and maintenance of equipment.

Some of the available infrastructural facilities are: Clean , well maintained Class rooms, Seminar Hall with LCD Projector, Computer Lab with Projector, Power Backup and Internet Connectivity through RF. College has 24 hrs. CCTV survillance.

- The science laboratories are well equipped to cater to the students need as per the syllabus. All labs are updated by the UGC GD grant, JBS, Self-financed fund and annual allocation received from the

State Govt.

- Upgraded Library with computerized book details .
- The college has INFLIBNET membership.
- Supply of safe drinking water to the students is assured with the installation of 04 water coolers attached with UV water filters
- Separate toilets for boys and girls are clean and well maintained.
- A solar power plant is proposed to be installed in collaboration with MHRD and State Govt. In the proposed plant the solar plant will generate sufficient power to fulfill the college requirement and the surplus electricity generated by the plant will be a source of income for the college.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 80.05

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
828	803	744	722	648

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**

7. Yoga and meditation

8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 1.44

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	60

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 39.9

5.2.2.1 Number of outgoing students progressing to higher education

Response: 77

File Description	Document
Details of student progression to higher education	

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 2.3

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	2	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
23	17	30	28	26

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	3	1	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Student council activities

The student council of the college is constituted as per the guidelines issued by the university/state government either by election or by nomination on merit basis. The aims and objectives of the student's council are as under -

- To promote and reinforce the democratic values and principles amongst the students and to educate them about their duties and rights in democracy;
- To emerge with value oriented leadership qualities and to inculcate a spirit of discipline and also to foster the spirit of brotherhood;
- To promote respect for human rights and dignity for the individuals and to eliminate ragging;
- To promote intellectual, social and cultural activities in the campus;
- To encourage participation in literary, cultural, artistic, innovative and sports activities to bring out their leadership and creative talents;
- To promote scientific temper and awareness on subjects of national and international importance;
- To extend social service through mutual cooperation with a view to shaping a generation dedicated towards social, economic, political issues of the society;
- To nurture a congenial atmosphere of learning and teaching for the development of the institution with the ultimate aim to build a knowledge society
- To maintain discipline and cleanliness in the institution.
- To bring forward the grievances of the students to the notice of the authorities.
- To create a link between administration and students.

The student council along with the college family strive hard to stick to the above mentioned aims and objectives of the student council. The student council actively participate in all college activities including Sports, NSS, Cultural, awareness programs, SVEEP programs, Red-cross society related activities, social gathering, plantation programs, cleanliness drives etc.

Student's role in academic and administrative bodies

The following bodies of the college have student representatives:

- UGC committee
- Student Council
- Departmental Academic Society
- Amalgamated fund committee
- Sports Committee.
-
- Red Cross Committee
- Cultural Committee
- Building and campus management committee
- ELC (Electoral Literacy Club)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 16

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
17	18	15	16	14

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Contribution of alumni to the growth/development of the institution

The college has an active Alumni Association. It functions under the guidance of an Executive Committee

comprising of the following members:

Patron and Principal: Dr. Amitabh Banerjee

Coordinator: Prof. Rajaram Mehra

Team members: Prof. Manoj Kumar Sharma

Prof. R. K. Rathore

Prof. Jayesh Karanjgaonkar

Prof. Santu Ram Darro

Contribution of alumni to the growth/development of the institution:

       The alumni association of the college is new and has been constituted recently. It is yet to get registered. One water cooler was donated to the college by a group of students in the session 2017-18.

       A meeting of the alumni was organized on 09 Aug 2018 in seminar hall of the college to formally for the alumni association of the college. In the meeting, the following body of the association was unanimously nominated –

1. President – Shri Pradeep Chaged
2. Vice President –
    1. Shri Suresh Kumar Sahu
    2. Ms. Chandra Kumari Navrange
3. Secretary – Shri Ravishankar Sahu
4. Joint Secretary – Shri Suresh Sahu
5. Executive body members
    1. Shri Naresh Kumar Chaideha
    2. Shri Tomal Sahu
    3. Shri Hriday Sahu
    4. Shri Abhisek Jain
    5. Shri Kusum Sahu
    6. Shri Sachchidanad Swarnber

The newly nominated body in its first meeting has given assurance to work for the improvement of the academic ambience and overall growth of the college.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision and Mission Statement of the college

Vision

To provide quality education to create a zeal among the students of this tribal belt for overall improvement of the society through excellence in education and research. The value based education is the need of the hour, the institution aims to serve as a valuable resource for the country by producing intellectually capable, responsible citizens catering to the overall growth of the country.

Mission Statement

In order to translate the vision into reality our mission is as follows:

- To adopt a teaching-learning technique conducive to the pursuit of knowledge enhancement, skill development and achieving excellence in higher education.
- To nurture self and community development by educating the students about socio-economic issues, religious harmony, environment and human rights by curricular and co-curricular activities.
- To provide quality education to the students belonging to the remote, educationally and economically backward, rural and tribal area.
- Synergistic contribution to the society through value added service

Objectives

- Assisting students to achieve their full potential through the concepts of learning as a continuing and perpetual process and by the promotion of an inclusive learning culture.
- Providing a range of inclusive quality education and social care.
- Emphasis on developing the conviction of equality, social justice, improvement of education status of tribal girls and commitment to national integration.
- Incorporating individual learning and training programmes formulated to the needs of the students to achieve greater level of competency at the state and national level.
- Utilizing the college resources and managing them effectively and efficiently as per the needs of the students of this tribal belt.
- To make education a powerful medium and a tool to promote the social and economic development of community on the whole.

The Principal, JBS, heads of the departments, QAC, IQAC and all faculty members work together as a team and are involved in fulfilment of its mission. The Principal, being the head of the institution, has the ultimate responsibility of administrative and academic activities. In order to ensure smooth and effective working in the institution, the Principal:

- Regularly conducts meetings with Heads of all departments and discusses issues in democratic manner by inviting suggestions.
- Ensures regular interaction with the students and that the classes are being conducted properly and timely.
- The Principal, teachers and the supporting staff work as a team.As many as 41 committees have been formed to promote decentralization and participative management for the smooth running of the college.
- The heads of the departments work in co-ordination with other members and so does the various committees and societies of postgraduate departments.
- In the meeting of staff-council, staff members discuss important reforms for the benefit of the institution. Novel ideas are always welcomed and worked upon by the college management.
- The departments organize curricular and co-curricular activities on a regular basis.

6.1.2 The institution practices decentralization and participative management

Response:

Decentralization and Participative Management

This college is the only college in the entire Nagri block (Tribal notified) but the infrastructure and human resources are limited, hence decentralization and participative management is necessary. As many as 41 committees has been constituted for the purpose as detailed below :

SN	Name of committee
1.	Staff Council
1.	Amalgamated Fund Committee
1.	Purchase Committee
1.	Condemnation Board
1.	Student Union Committee
1.	Library Committee
1.	Anti-Ragging Committee
1.	UGC Committee
1.	Time Table Committee
1.	Scholarship Committee
1.	Student Help Desk
1.	Sports Committee
1.	Attendance Monitoring Committee
1.	Press and Media Committee
1.	Furniture and Sports Committee
1.	Cash Book and Account check Committee
1.	Seating arrangement Committee
1.	Campus Management and Cleanliness Committee
1.	PG Association
1.	NSS Committee
1.	Stock Verification Committee
1.	Building construction and Extension Committee

1.	Invitation Committee
1.	Janbhagidari Samiti (JBS)
1.	Cultural Committee
1.	Teaching Monitoring Committee
1.	College Development Committee
1.	Alumni Committee
1.	Prize Distribution Committee
1.	Planning and Evaluation Board
1.	Career Counseling Committee
1.	Web Site Monitoring Committee
1.	RTI and Legal Cell
1.	Red-cross Society
1.	Pay Fixation Committee
1.	Internal Quality Assurance Cell (IQAC)
1.	NAAC Committee
1.	Commerce Society
1.	Arts Society
1.	Science Society
1.	Invigilation Duty Management Committee

Case Study : Inauguration of the New Class Room Block

The new class room block was inaugurated by Hon. Kedar Kashyap Minister of Tribal Welfare and School Education, Govt. of Chhattisgarh on 19 Aug 2017. With a very small college family, it was a very big ask to manage the event. The event was successfully organized with the active participation of the college family, students and the college Janbhagidari Samiti. The following committees were actively involved –

1. **Planning Board** : Chalked out all program activities and minute to minute program
2. **Staff Council** : Responsibilities were shared to different committees and individuals in a staff council meeting held for the purpose.
3. **Student Council** : Active participation and management of the activities by the student volunteers was assured by the student council.
4. **Invitation Committee** : Listing of guests and distribution of invitation cards is a sensitive issue which was managed by the committee.
5. **Stage Management Committee** : Stage arrangement and programs were organized by the committee along with the security personals and as per security norms.
6. **Cultural Committee** : The cultural committee looked after the felicitation of the guests and the cultural programs organized on the occasion. The committee also looked after the presentation of memento to the esteemed guests.
7. **Seating Arrangement Committee** : The seating arrangement of the stage and the classified seating arrangement of the huge audience was successfully managed by the committee.
8. **Discipline Committee** : Maintaining discipline in such a program was a challenging task, especially due to huge gathering of people from all walks of life. The committee successfully maintained the decorum and discipline throughout the organization of the program.
9. **Refreshment Committee** : The committee was responsible for the provision of refreshment for the Chief Guest and invited guests of the program.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Perspective/Strategic Plan and Deployment

The college has a perspective plan for development. The college Janbhagidari Samiti, Planning and Evaluation Board and IQAC analyze, assess and chalk out plan for the overall growth of the institution. The following are the key plans of the institution:

- To develop the infrastructure to fulfill the requirements as per future planning.
- To commence PG courses in science and arts streams.
- To improve library facilities including its automation and to develop it as a modern technologically well-equipped.
- To make effective use of e-resources.
- Automation of the office.
- To develop an effective surveillance system
- To upgrade the infrastructural facilities, our future plan is to establish, smart/e- class rooms and seminar halls.
- To establish a language laboratory.
- To augment the laboratories
- Maintenance of the building
- Maintenance of equipment
- To make effective use of ICT

Strategic Plan and deployment

The college is committed to provide conducive environment for all academic activities and overall development of its students. This is being ensured

- By giving priority to academic merit in admissions
- Appraisal of the performance of the students, teachers and administrative staff is done regularly.
- Since students are influenced by our policies, their involvement is also necessary.In various committees, the students areinvited as a members.
- The feedback of students is taken. The Feedback Analysis committee reviews the feedback received from the students.
- Quality advisory cell (QAC) and Internal Quality Assurance cell (IQAC)

have been formed to frame the policy for the growth of students.

- To ensure quality, utmost priority is given to the following areas:

- Academic excellence
-
- Health and Hygiene
- Conservation of environment
- Conservation of energy
- Leadership qualities
- Social/extension activities
- Quality pertaining to a good citizen
- Cleanliness of the institution premises

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organizational structure of the institution

1. **Janbhagidari Samiti**

The main objective of the Janbhagidari samiti is to generate funds to create good academic environment in the college, introduction of new courses, infrastructure development, augmentation of library and laboratories and arrangement of teaching and non-teaching staffs against the vacant posts..

1. **Administrative setup**

Being a Government college, all policy decisions are taken by the Department of Higher Education. Principal acts as the head of the institution and is responsible for proper implementation of Govt. Policies, Admission, formation of student union, implementation of welfare schemes of students and staff members, proper conduct of Examination and other routine works. The other major constituents are:

- Faculty, departments, Teaching and non teaching staff members
- Library: Librarian and Book Lifter
- Office: Head clerk, Class III an IV employees
- NSS/Sports: Incharge of NSS, Sports officer

1. **Student union and various committees**

Student union and various committees are formed as per instructions of the state Govt. and affiliating University. Apart from various defined activities of these committees the student participation in college activities and administration is ensured by the activities conducted by these committees.

1. **Service rules, recruitment , promotional policies etc**

Being a Govt. College these are governed as per state Govt. norms. The details of these rules are given in the website of Department of Higher Education http://highereducation.cg.gov.in/HigherEducation/Acts.aspx

1. **Grievance redressal mechanism**

Any grievance related to functioning of college is addressed in proper and timely manner. A complaint box is provided for anonymous complaints and students can also complaint in written if they wish to. The complaint box is monitored periodically and all the complaints found/submitted are put forward to disciplinary committee or concerned committees for resolution.

File Description	Document
Any additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Adoption of a village

It was decided in a meeting of the Staff Council of the college to adopt Village Chhipli and conduct various activities in the village under "Unnat Bharat Abhiyan". Following activities were conducted in the village :

- Plantation Programs
- Systematic Voters Education and Electoral Procedure (SVEEP)
- Cleanliness Drives in collaboration of Gram Panchayat Chhipli
- Awareness programs : Energy conservation, Cleanliness, De-addiction and Soil testing for adapting best suitable crop and technique.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Welfare Measures for Teaching and Non-teaching Staff

Being a Govt. college, most of the welfare schemes are as per the State Govt. norms. The following schemes are available for teaching and non-teaching staff –

- The strategies adopted by the government for faculty welfare include Career Advancement Schemes for those with higher qualifications such as M. Phil and Ph. D.;
- There are also government schemes in place to provide loans for those who wish to buy/construct houses and festival advances;
- Medical leave facility;
- There is a provision of study leave, maternity leave/paternity leave, Duty leave as applicable.
- LTC for home town : For teaching and non-teaching staff
- Pension/Family pension scheme : For teaching and non-teaching staff
- Leave encashment : For teaching and non-teaching staff
- GIS and Gratuity: Each and every regular teaching and non-teaching staff is covered under the

General Insurance Scheme, furthermore they are entitled for gratuity at the time of retirement.

- Compensatory Appointment
- Medical bill reimbursement.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five

years

Response: 18.36

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	1	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	[View Document](#)
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal System for teaching and non teaching staff

HEI follows annual performance appraisal system prescribed by Department of Higher Education, Govt. of Chhattisgarh .

Teaching and non-teaching staff is appraised by Principal who is head of the institution

1. Following points are considered in appraisal For teaching staff
   - Academic tasks
   - Examination tasks
   - Extension services
   - Research & other academic activities
   - Participation in co-curricular activities
2. For non-teaching staff
   - Clerical Tasks
   - Extension Activities
   - Other given tasks

Duly filled PBAS form are sent to the Directorate for next level of appraisal and final comment.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Status of Internal and External Audits

There is a mechanism for internal and external audit. The details are as follows:

- Institutional account committee is formed for verification of cash books, DFC register and internal audit.
- An e-record of all relevant data related to financial matters is maintained.
- Audit of UGC and non-government financial accounts like Self-Finance and Janbhagidari account is carried out by hiring a Chartered accountant. Govt. audit has been done till 2009. UGC, CCOST, RUSA, Self- finance and Janbhagidari samiti funds are audited till 2017.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Resource Mobilization Policy

The institution gets funds from the state government, UGC, CCOST, RUSA, etc. The salaries and other benefits of the employees are provided by the state government. Government purchase rules are followed to monitor effective and efficient use of available financial resources-

- Budget provision is made by the state government.
- Similarly UGC and other funds are managed as per the directions and norms of concerning

agencies.

- Resources generated through self-financing courses and their monitoring is done as per approval of JBS.
- Tender process is followed whenever required.
- The budget of self-financing courses is approved by the self-financing courses management committee and by the Janbhagidari Committee.
- The concerned committees get their accounts audited by state government auditors/chartered accountants.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Two examples of best practices institutionalized as a result of IQAC initiatives

1. **Extension of College Building**

The college was shifted to its existing building in the year 2008. Since then the infrastructural augmentation was not significant but the student strength increased constantly and the college has a present strength of 1069. The inadequacy of space for study and future expansion needs was discussed in IQAC meeting and it was decided to initiate for the construction of new teaching block with modern amenities. As per decision of the IQAC, the college has put forward the proposal in the session 2015-16 which was sanctioned and a grant of Rs. 1 Crore was released in 2016-17 . The inauguration of extension building was slated in the session 2017-18. This extension building now houses lecture rooms for arts and science UG streams, a fully functional seminar hall. A smart class room is also proposed under a project initiated by department of Higher education.

1. **Introduction of new courses**

Since 2006, no new courses were sanctioned to the college. Due to financial constraints, students of the region are not in a position to take admission in colleges of other city/state. It was a big problem and a major reason for the termination of education of the students of the region after graduation. In this tribal area students and young graduates rarely get exposure to computer operating and programming skills. The IQAC of this institute had foreseen this deficiency and understanding the need of imparting job-oriented skills to young students of this area, proposed the start of a new job oriented course PGDCA as self-financed from the session 2016-17. PGDCA course provides students a chance to hone their skills of computer applications, programming, handling projects and presentation skills.

IQAC in its meeting unanimously decided to pursue for the introduction of other new courses as per

student enrollment and local needs. As per decision of IQAC and college JBS, following new courses were introduced after due approval from the department of higher education and the affiliating university -

Session	Course	Seats	Remark	
2016-17	PGDCA	40		
2017-18	B.A. (Geography)	30	New subject at UG level	
2018-19	M.A. Sociology	30		
2018-19	M.A.(Political Sc.)	30		

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC of this institute is committed to provide best of teaching-learning facilities for teachers and students. Following are two of such endeavors-

1. To supplement the conventional Chalk & Talk method of teaching, the faculty is exposed to various online resources and ICT enabled teaching methods. IQAC has an important and vital part in establishment of seminar hall in new extension building with all necessary amenities and establishment of fully functioned computer lab for students and staff members. IQAC also organizes sessions with eminent speakers from various walks of life and society to encourage teachers and student to hone their communication skills. The college website has been reformed with features like online lecture-notes, accessible on any hand held devices for not only students of this college but other readers too.
2. To facilitate a conducive research environment for students and faculties, the institute has provided subscription of INFLIBNET (N-LIST) services, which is collection of online resources like books, journals, periodical & e-notes. This service is open to all students and faculties.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	2	6	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Incremental improvements made during the preceding five years

Description of quality enhancement initiatives of IQAC successfully implemented during last five years in the academic and administrative domains

1. A number of new courses initiated like B.A. in Geography, PGDCA (40 seats), MA in political science, MA in sociology (30 seats each).
2. Establishment of LAN and its upgradation In 2015-16. The campus was converted in a wi-fi campus and in 2017 the internet connection was enhanced with the introduction ofR.F-connectivity to get rid of the frequent break-down of internet services and lower speeds due to cable problems.
3. The institute has also got approval for extension of the existing building which was duly completed and inaugurated in 2017-18. The new building has a seminar hall equipped with modern amenities like Wall mounted screen, ceiling mounted LCD projector and acoustically designed sound system.
4. Campus has sufficient power backup through a 3KVA inverter.
5. The whole campus is secured by an electronic surveillance system. As many as 21 CCTV camera have been installed for the purpose.
6. Pass-percentage in various UG/PG classes has increased significantly. In 2013-14 MS. Shobhna

Devi Sen secured first position in university merit list of M.A. History and in 2016-17 Ms. Chandresh Sahu has secured first position in the university merit list of MA Hindi IV Semester. Other merit positions secured by the students are detailed below –

Session	Name Of Student	Course	Merit Position	Remarks	
2013-14	Ku.Shobhna Devi Sen	M.A. History IV Semester	I	**GOLD MEDALIST**	
2015-16	Ku.Ratna Verma	M.A. Hindi IV Semester	III		
2015-16	Ku.Yogmaya Sahu	M.A. History IV Semester	V		
2016-17	Ku.Chandresh	M.A. Hindi IV Semester	I	**GOLD MEDALIST**	
2016-17	Ku. Dev Kuwar	M.A. History IV Semester	VI		
2016-17	Ku.Saroj	M.A. History IV Semester	VIII		
2018-19	Ku. Vandana	M.A. History IV Semester	II		
2018-19	Ku. Lalita	M.A. History IV Semester	IV		

- In the field of social welfare and community services, the institution has registered its presence and effectiveness through NSS activities, cleanliness drives, plantation programs, Blood donation camps and other social outlets.
- Incremental improvements in basic amenities such as sanitation, provision for safe drinking water with installation of water coolers' purifiers, cleanliness drives, Also improvement of facilities for 'divyangjan (DA)' were implemented.
- Following schemes are approved by central/state govt. for college.
  - Roof top solar Power generating system through Mini power plant by solar panel installation (central govt. MHRD, scheme).
  - Smart classroom, full functional with digitized learning equipment and video lectures (by state govt.)
-

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 0

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:
 1. Safety and Security
 2. Counselling
 3. Common Room

Response:

Institution shows gender sensibility in providing facilities such as

- **Safety and security –** The college campus is secured with boundary wall and electronic surveillance system with installation of CCTV covering major areas of the campus. The major helpline numbers are prominently displayed in important places of the campus.
- **Counseling –** The students are also sensitized by organizing workshops with the help of women cell of the police department.
- **Common Room –** Girls' common room facility is provided within the main building. All the utility rooms are kept fresh and clean and hygenic.

The students are sensitized with gender equality and women saftey issues with great care and reponsibility. We are proud to have increasing number of female enrolments year on year basis. To maintain this trend college also provides case specific support for female students. All the greavinces related to ragging against female students are delt with utmost care and sensitivity.

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 26400

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 4.12

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 415

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 10080

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste management initiatives

1. The college has dustbins in all corridors and important areas of the college.

2. The students are sensitized to maintain a clean campus by properly managing the waste.

3. The dustbins are given in charge of different class IV employees of the college.

4. The waste materials collected from dustbins are dumped in a pit specially marked for the purpose.

5. The solid waste materials are sold to professionals for recycling purposes.

6. The waste is seggregated by type and properly disposed.

7. Liquid waste is minimized by appropriation of use of water.

8. A compost pit is also built for organic waste and conversion into compost.

9. Electronic waste (produced from Laboratories) is managed by proper handling of appratus. The waste is handled by venders/professionals.

10. Batteries / Cells are regularly serviced and once they are beyond their working life they are appropriately disposed.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

RAIN WATER HARVESTING

The college has two building blocks. Both the blocks are equipped with the rain water harvesting systems. The students are sensitised about the need of water conservation and rain water harvesting in the following terms :

1. **What is Rainwater harvesting?**

Rainwater harvesting is the simple process or technology used to conserve Rainwater by collecting, storing and purification of Rainwater that runs off from rooftops, parks, roads, open grounds, etc. for later use.

1. **Why do we harvest Rainwater?**

The rainwater harvesting system is one of the best method practised and followed to support the conservation of water. Today, scarcity of good quality water has become a significant cause of concern. However, Rainwater, which is pure and of good quality, can be used for irrigation, washing, cleaning, bathing, cooking and also for other requirements.

1. **Advantages of Rainwater Harvesting**

The benefits of rainwater harvesting system are listed below.

- Improves the quality and quantity of groundwater
- Promotes both water and energy conservation
- This technology is relatively simple, easy to install and operate
- Does not require a filtration system for landscape irrigation
- It reduces soil erosion, storm water runoff, flooding, and pollution of surface water with fertilizers, pesticides, metals and other sediments.
- It is an excellent source of water for landscape irrigation with no chemicals and dissolved salts and

fee from all minerals.

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green Practices

The landscape of the college is surrounded by lush green background. Students are sensitized to maintain the ecofriendly ambience of the college. More than 80% of students of the college use Bicycles, Public transport and Pedestrian friendly roads. The office staff are sensitized to work in a less paper and plastic environment. College organizes plantation drives, cleanliness rallies and other similar initiatives to promote awareness about environment and sustainable development.

On curriculum front , all first year graduation students study environmental studies and human rights course as per syllabus of affiliating university.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.01

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.40092	0.74321	0.13578	0.07317	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 30

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	8	8	4	4

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 37

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	8	8	6	7

File Description	Document
Report of the event	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 115

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
22	28	21	26	18

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Name of the activity	Year of the activity	Number of students participated in such activities
NSS Foundation Day	**2014**	100
Cleanliness drive at Campus and Streets	**2014**	109
Swachch Bharat Abhiyaan - Cleanliness Oath	**2014**	70
National Unity Day	**2014**	50
Oath - Vigilance Awareness week	**2014**	60

World Hand wash Day	**2014**	50
Observation of National Voters Day	2015	85
Observation of World AIDS Day	**2015**	70
Observation of Youth Day	**2015**	100
Seminar - Youth for Social Change	2015	70
Workshop on the occasion of National Science Day	2015	60
Workshop - Role of Shukhram Nage in struggle for freedom	2015	120
Observation of Int. Yoga Day	**2015**	160
Independence Day	**2015**	60
Kavi Sammelan (Hindi Divas)	**2015**	70
Workshop - Mathematics Day - Life and Works of S. Ramanujan	2015	130
Inauguration of Website of College - Digital India Initiative	2015	40
NSS Foundation Day	**2015**	90
National Unity Day	**2015**	70
Observation of Constitution Day	**2015**	90
Various Programmes on Youth Day	2016	118
National Voters Day	**2016**	90
GER Improvement Programme at Govt. SRH School, Nagri	2016	110
Career Orientation for Youth (RUSA) Workshop	2016	150
Cleanliness Oath	**2016**	50
Voter Awareness campaign	**2016**	120
Blood Donation Camp	**2016**	28
Discussion on Life & works of Swami Vivekanand	2016	90
(National youth day)	**2016**	70
Orientation programme	**2016**	113
Cleanliness drive in college	2016	150

campus		
Cleanliness drive in college campus	2016	107
Teachers day	2016	118
Hindi diwas in conjugation with NSS unit of college	2016	90
Gandhi jayanti (Cleanliness drive in community health centre nagri)	2016	70
Yaad karo kurbani (Patriotic song competetion)	2016	132
Discussion in world food day	2016	70
Play ground maintainece & discussion on swastha bharat & swastha yuva	2016	70
Celebration of samvidhan diwas	2016	90
Observation of International Aids day	2016	47
Workshop in Digital India	2016	300
Observation of Human rights day	2016	60
Observation of International yoga day	2017	50
Quiz program under SVEEP	2017	40
Cleanliness oath	2017	123
Inauguration of newly constructed building	2017	70
Oath ceremony of student union	2017	60
Observation of Hindi diwas	2017	127
Student e-safety seminar	2017	70
Foundation day of NSS	2017	50
Deaddiction week	2017	180
Swachh bharat mission theme based activities	2017	50
Painting & essay competition in National unity day	2017	25
Observation of National unity day	2017	70
Observation of Pt, Deendayal upadhyaya centarany celeration	2017	95
Observation of constition day	2017	125
Observation of world aids day	2017	75

Workshop on disaster management	**2017**	30
Oath ceremony on national human rights day	**2017**	65
One day workshop on art of living	**2017**	80
Observation of national youth day	**2018**	280
Seminar on deaddication	**2018**	150
Plantation drive at Campus under hariyar chhattisgarh	**2018**	60
NSS ESTABLISHMENT DAY	**2018**	180
ONE DAY WORKSHOP ON HEALTH	**2018**	72
One Day workshop on World Soil Day	**2018**	88
One Day workshop on Maths Day	**2019**	142

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Transparency in financial, academic, administrative & auxiliary functions-

- The institute works under the guidance of various administrative committees like JBS, Staff council and purchase committee. Similarly the institute gets directives from Higher education ministry of state, Department of Higher education & Affiliating university.
- For financial operations the accounts are subjected to periodic audits from state govt. and A.G.
- The academic transparency is maintained by continuous observation & monitoring of academic pursuits/activities in college through staff council and IQAC. The process of internal exam, practical exams/internal assessment is transparent. The evaluated copies of internal assessment are shown to students for feedback.
- The administrative directives are controlled by JBS of the institute. Which includes outside authorities (people representatives) similarly IQAC also includes external representatives (govt. officials/parent representatives/local body representatives). Both these cells/committees are subjected to audits.
- Other activities sports/NSS/red cross/cultural/non-academic activities are managed by respective councils and committees. these committees induce student representatives to encourage participative management and transparency.
- The complete management of college is under RTI act 2005 hence all statutory bodies adhere to state govt. and university norms also utmost transparency is maintained.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice – I

EMPOWERING GIRLS IN TRIBAL AREA THROUGH EDUCATION

OBJECTIVES – The purpose of education is to empower one's mind, open doors of opportunity, impart skills that enable one to grow and become self-dependent. When a girl gets educated, the entire family gets educated hence empowering girl by education in this tribal area is a worthy objective.

CONTEXT – In past decade or so, more specifically after the formation of the new state Chhattisgarh, a number of new colleges were established to make education accessible and within reach of one and all. In tribal area though, the scenario is totally different. There are so many socio-economic constraints that deprive the girl students to pursue higher education which is the main reason for poor GER in these areas. At the same time the opportunity of higher education in these areas is like liberating force, which opens various new channels of development. The process of this objective was started as a programme to improve the enrolment percentage of school students in higher education, the emphasis was to work upon the dropout rate of girls.

PRACTICE – The programme involves a motivational presentation and interactive session with the students of higher secondary class in various streams at major schools of Nagri. The content includes various opportunities in Higher education including associated job opportunities .The activity schedule is as follows –

- The day of the program is fixed with consultation with authorities of the school. The notice of the programme is widely spread to ensure maximum participation of the target group.
- Facilitators from HEI, of Assistant Professor Rank visit the school to manage the preparation for presentation.
- The programme consists of two parts –
    - Presentation by facilitator – The presentation consists of all the vital information about HE information of courses, future prospectus of each discipline, guidelines and information about rules and regulations in clear and concise manner.
    - Interaction – In this section the facilitator encourages the participants to ask questions and doubts regarding higher education courses offered by the college and eligibility criteria of various courses. All the queries are attended so that the prospective students get encouraged to pursue higher education. The courses offered in nearby colleges are also discussed. Job prospects of different courses are also discussed.

EVIDENCE OF SUCCESS – The number of enrolment in higher education (for girl child) is ever increasing, specially Tribal students .

PROBLEMS ENCOUNTERED

1. Problem of reach – HEI has reach in Nagri proper and a radius of 10 Kms. Some students also come from a distance of 20 Kms. This being the only college in this tribal block, the distance and financial factors are major constraints in increasing the catchment area.
2. Problem of Resources – Sufficient resources, manpower, equipment for presentation etc. are required. The geographic position and lack of of Nagri is alsoat a distance of 140 Kms from the affiliating university and 64 Kms from the district headquarters.

NOTE – The HEI is working tirelessly to educate and empower girl child of this tribal area, for this purpose, introduction of new courses and strengthening of infrastructure is an ongoing process. For us providing opportunity of development through higher education is a worthy endeavour and we as a team are committed to the same.

Best Practice – II

SOCIAL SERVICE THROUGH NSS

The NSS (National Service Scheme) unit of this HEI works in the area of social service and welfare of society (ISR activities) through annual camps, social service drives and other channels.

OBJECTIVES – A higher education institute not only provides education but also endeavours to inculcate leadership qualities and social responsibilities in young citizens of the country. To achieve this goal the NSS unit of this college is working steadily and providing ample opportunities to students to gain on-hand experience in this regard. In this remote tribal notified area, it was observed that awareness programmes and sensitization programmes may play an important role in much needed social reforms.

CONTEXT – The National Service Scheme is a programme initiated by the central Govt. The college is a member of this programme since 1986. The routine programmes covered under the scheme is monitored by the programme coordinator of the affiliating university. The motto of NSS is social service through education and education through social service.

PRACTICE – Volunteers (Students) are enrolled in NSS schemes at the start of each session. Each volunteer has to participate in activities for at least 2 years. The activities include social works, welfare camps, various activity drives in the locality and chosen area (preferably nearby villages). The main event of each session is a 7 day camp which is planned in a village in coordination with the concerning gram panchayat.

In these camps, cadets participate in various activities targeted to the social welfare of camp-site village and residents. Following are the activities which are taken up during the 7 days camp –

1. **Small construction works** – levelling, renovation/reconstruction of unpaved roads, construction or renovation of community places like chowpal, cultural stage, soak–pits, temples etc.
2. **Cleanliness drives** – Cleaning and excavation of ponds, drinking water supply area, streets and drainage system. This activity also include awareness campaign on cleanliness and hygiene.
3. **Group discussion** – On deaddiction, illiteracy, health, unemployment etc. Various experts in social welfare area also interact with cadets and villagers.
4. **Awareness Programs** - Door to door campaign with data collection, and awareness about social issues and health issues.
5. **Welfare camps** – Health check-up camps, veterinary camps and agriculture camps are also organized.
6. **Cultural programmes** – The cadets also present cultural programmes focussed on social messages on deaddiction, illiteracy, importance of cleanliness and health and hygiene.

EVIDENCE OF SUCCESS – The NSS programme has two fold impact. Not only it provides a chance for young volunteers to learn various social skills but also it provides an excellent window to observe problems in society and work as a team to overcome the same. The participants sensitize with problems, learn team work, leadership and appreciate the simple lives of farmers/villagers. Also it provides the institute an opportunity to serve the nearby community by social welfare activities. The details of NSS camps organised during last five years is given below –

SESSION	VENNUE	DURATION	
2013-14	VILLAGE RAJPUR, BLOCK NAGRI	06 TO 12 Dec 2013	
2014-15	VILLAGE UMARGAON, BLOCK NAGRI	03 TO 09 Dec 2014	
2015-16	VILLAGEGHOTGAON, BLOCK NAGRI	21 TO 27 Nov 2015	
2016-17	VILLAGE BARBANDHA, BLOCK NAGRI	23 TO 29 Nov 2016	
2017-18	VILLAGE PODAGAON, BLOCK NAGRI	17 TO 23 Nov 2017	

Major activities conducted under ISR

Name of the activity	Organizing unit/agency /collaborating agency	Year of the activity	Number of teachers participated in such activities	
One Day Workshop & Training Program Under State Level Disaster Cell	Indian Red Cross Society Dist.-Dhamtari (Chhatisgarh)	30-11-2017	5	
Student Awareness Program in Tobacco Control Mission	Office of CMHO District Hospital Dhamtari NCDC Cell	30-11-2017	5	
One Day Interaction Program on World Aids Day	Chhatisgarh States Aids Control Agency & District Hospital Dhamtari (C.G.)	01-12-2017	13	
BLOOD DONATION CAMPS				

2015-16	November 2015			
2016-17	December 2016			
2017-18	November 2017			
2018-19	November 2018			

Cleanliness drives

HEI organizes cleanliness drives in adopted village chhipli, Community health center Nagri & college months of September, October & November through NSS & social activities groups

PROBLEMS ENCOUTERED AND RESOURCES REQUIRED - Arranging a camp in a remote area requires a lot of articles and manpower. The security arrangements during the camp period is a big issue. The active cooperation received from the respective gram panchayats is commendable. The financial support received from the university is inadequate. It is only a zeal beyond limits of the NSS cadets and tremendous dedication of the professor in charge and the members of the college family about the ISR that the NSS camp is organised annually with same enthusiasm and gaiety. In fact, there is a healthy competition among the nearby villages to invite the college for organising NSS camp in their village.

ACHIEVEMENTS – The NSS unit of this college is popular on social welfare front and has won various accolades and awards from social establishments. In session 2016-17 , the NSS unit of the college was awarded with a cash prize of Rs. 25000 by the affiliating university for significant contribution in the social front.

File Description	Document
Any additional information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

This institute was established in 1984 in this tribal area with a purpose to educate the young minds and expose them to the plethora of opportunities which only higher education can provide. One of the potent virtues of higher education is the induction and cultivation of leadership qualities in youth.

To this noble end the national service scheme unit of this institute is working (NSS) with zeal and

dedication. NSS Unit was established in year 1986 and directed by young minds with mission of social service, putting society's benefit before benefit of individual and community harmony.

The NSS unit of this institute is currently headed by Dr. A.K. Dhruw (Asst. Prof.) and managed by various committees formed by member students. Following activities are organized under the banner of NSS.

- Community services such as cleanliness drives, maintenance of pavements/ roads, playgrounds, places of historical and religious importance.
- Blood donation camps and de-addiction awareness rallies.
- Awareness rallies and camps during election/important dates such as birthdays of famous personalities.
- 7 day annual camp at any village where students gather and participate in social-services and various activities.

Following are the advantages of NSS

- Leadership ability
- Personality improvement
- development of communication skills.
- awareness of important local issues.
- exposure to community and life style of villagers.
- Orientation towards the problems and solution of problems in the society.
- Understandings of group dynamics.

Awards and Accolades-

NSS units of this institution has been awarded with young leadership award from Pt. RSU. Raipur. Similarly various other awards and appreciations are also bestowed upon the NSS units from eminent groups and societies of local area.

5. CONCLUSION

Additional Information :

The overall management of institute's working and execution is directed by three statutory bodies namely 'Jan-bhagidari' committee (JBS), IQAC and Planning Board. The IQAC is tasked with planning & proposing quality initiative in teaching and learning and overall growth of the institution. While Planning Board, devises plans for extension and improvement of physical amenities and facilities aiding to learning. The JBS is link between college, society and various authorities, managing executive decisions and some financial aspects. In past five year through proper managements these committees have developed the institute with following achievements:

1. Initiation of new courses.
2. Construction of new block/cycle stand/stage.
3. Appointments of regular faculty members.
4. Faster internet connectivity & CCTV camera.
5. Construction of College website and up gradation.
6. Improved basic enmities.

Concluding Remarks :

The college is the only institute of higher education in this notifed tribal area with wide variety of courses offered both in traditional and modern disciplines. The institute also provides platform to young students through NSS and various other social initiatives, for engaging in social work, learn leadership skills and group dynamics. The overall efforts are directed towards holistic development of students of this backward area to become an independent, forward thinking and bright individual and a model citizen of this country.